**TITLE OF POSITION: PSYCHIATRIC REGISTERED NURSE**

**TITLE OF IMMEDIATE SUPERVISOR: DIRECTOR OF NURSING**

**RISK OF EXPOSURE TO BLOODBORNE PATHOGENS – HIGH**

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| **DUTIES**  |
| Responsible for furnishing comprehensive, skilled psychiatric nursing services to psychiatric patients in their place of residence, including children adolescents and adults. |
| **RESPONSIBILITIES** |
| Initial, and ongoing, comprehensive assessments of the patient’s needs, including Outcome and Assessment Information Set (OASIS) assessments, at appropriate time points. |
| Assess the medical, cognitive, emotional, psychosocial, safety, developmental status, and psychiatric nursing needs of the patient, during the initial nursing evaluation, assess the appropriateness of care, and criteria, for acceptance to psychiatric home healthcare, reports the status of all new patients to the Clinical Manager and the patient’s M.D./Psychologist. |
| Evaluate the patient’s management, and compliance, with the medical and psychiatric plan of care. |
| Maintain awareness of indicators in patient’s behavior that call for changes in the treatment modality (crisis, suicidal ideation). |
| Observe, and evaluate, the physical and mental status of the patient for complications and medication side effects and implements appropriate intervention, while working closely with the M.D./Psychologist. |
| Implement nursing actions that will promote, maintain, or restore physical and mental health, prevent illnesses, and affect rehabilitation. |
| Instruct patient/caregiver in cognitive and technical aspects of care, medication regimes, disease processes, safety interventions, ADL care, and intervention. |
| Administer IM medications, perform lab draws and specimen collections, and educate patient, and caregiver, in appropriate medical techniques. |
| Document visits, including instructions and interventions, in an accurate and timely manner, while complying with the Agency’s policies and procedures, document all telephone calls, and physician contact, for inclusion in the patient’s chart. |
| Inform patient’s physician, and the Clinical Manager, of any changes in the patient’s status. |
| Respect the patient and family’s rights, as defined by the federal and state laws and Patient Bill of Rights; respects patient’s right to confidentiality. |
| Establish emergency procedures, instruct patient/caregiver when to call nurse, M.D./Psychologist and 911, maintain patient safety when a crisis occurs, calls /911, M.D./Psychologist and the Clinical Manager on call, and document the incident report, after the crisis is controlled. |
| Communicate closely with the physician, the interdisciplinary team, and appropriate agencies and institutions for continuity of care; act as case manager in coordinating care for the patient. |
| Use universal precautions while administering care to patients and is knowledgeable with respect to policies, procedures, and protocol, regarding infection control. |
| Adhere to Agency’s policies and procedures, regarding resuscitation of patients. |
| Supervise Home Health Aides, every two weeks, and review patient care plan, as needed. |
| Comply with Home Health Agency’s quality assurance program. |
| Review treatment planning, under the direction of an M.D./Psychologist, every 30 days, to include nursing action, interventions, and goals for each individual patient. |
| Participate in the patient’s discharge planning process and complete discharge summaries, after discharge. |
| Support healthcare professionals, within the Agency, for other patients with psychosocial issues, assisting in developing a treatment plan of care. |
| Maintain positive relations with patient referral sources and community resources. |
| Attend patient case conferences and participate in in-service training programs for staff. |
| May be requested, by Clinical Manager, to fill in for the other nurses. |
| **JOB CONDITIONS** |
| Position is stressful in terms of meeting deadlines. |
| It requires minimal lifting of office records and printouts. |
| It is primarily a desk job, which essentially involves sitting, standing stooping, and walking, as well as an inordinate amount of telephone communication. |
| Travel is required, by car or airplane to local, out-of-town, or state seminars, conferences, or meetings. |
| The ability to communicate well, both, verbally, and in writing, in English is required. |
| The ability to access patients’ homes, which may not be routinely wheelchair accessible, is required. |
| Hearing, eyesight, and physical dexterity must be sufficient to perform a physical assessment of the patient's condition and to perform patient care. |
| Physical activities will include, walking, sitting, stooping, and standing and minimal to maximum lifting of patients and the turning of patients. |
| **EQUIPMENT OPERATION** |
| Utilization of CRT, calculator, multi-line telephone, copy machine, basic nursing equipment. |
| **COMPANY INFORMATION** |
| Has access to all patient medical records, which may be discussed with the Executive Director, Administrator, Clinical Manager, Director of Finance, Employee Relations, Performance Improvement Department staff. |
| **QUALIFICATIONS** |
| 1. Must be a Registered Nurse licensed, by the state of Florida
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| 1. Must have a minimum of 1-year Acute psychiatric experience in a psychiatric hospital.
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| 1. A Master’s degree in Psychiatric, or Mental Health Nursing, is preferred.
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| 1. Must have a driver’s license and a reliable means of transportation to ensure timely arrival at patient’s homes.
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| 1. Must have a criminal background check.
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| 1. Must have a current CPR certification.
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| **ACKNOWLEDGMENT** |
| **Employee NAME:** |
| **Employee Signature** | **DATE:** |
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